



# CENTRAL COAST ALCOHOLICS ANONYMOUS SERVICE OFFICE

Shop 6/12 Williams Court William St  
Gosford NSW 2250

PO Box 46 Gosford NSW 2250  
Phone: (02) 4323-3890 Email: [aa@ccaa.org.au](mailto:aa@ccaa.org.au)  
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## CENTRAL COAST ALCOHOLIC ANONYMOUS INTERGROUP QUARTERLY MEETING AGENDA

**DATE: SATURDAY 10/02/18**

**MEETING OPENED AT 5:30pm WITH THE SERENITY PRAYER**

**ATTENDANCE:** David I, Mark W, Peter G, Penny E, Adrian H, Margy S, Rory T,  
Krissy S, Leo D, Doug L, Keith N, Mick M, Kevin S, Adam P  
David C

**APOLOGIES:** None

**TRADITIONS READ BY:** Krissy S

**1.0 MINUTES FROM PREVIOUS MEETING CORRECT:**

Moved by: Peter G  
Seconded by: Margy S

**1.1 BUSINESS ARISING FROM PREVIOUS MINUTES:**

- Leo D advised website still showing December 2017 Meetings List. Mark W emailed Glen H and February 2018 Meeting List should be showing soon

**2.0 CORRESPONDENCE:**

- **IN:** Usual Reviver Literature, Electricity, Phone, Rent and general bills
- Margaret from Lakes Anglican Church enquired re: Public Liability Statement. David I to talk with Arncliffe GSO and then to Secretary of AA Group that meets at Lakes Anglican Church
- Leo D advised Public Liability expires August 2018
- Letter was drafted to Dave C, Cessnock Group, thanking him for archive material
- David I advised he'd be standing down from Chairman, Gosford CSO

Moved by: Adrian H  
Seconded by: Keith N

**3.0 REPORTS:**

**3.1 CHAIRPERSON:**

Dear Friends,

I present my report as Chairman of the Central Coast Intergroup February 2018 meeting.

Since my last report the Central Coast Service Office has been operating efficiently thanks to the dedicated commitment of the volunteers who have diligently given their time to ensure this happens.

The work done by the Secretary, Treasurer, Office Volunteer Co-ordinator, Phone Roster Co-ordinator, Literature Officer, Archivist and Webmaster is evidence of the commitment that is shown to keep this office operating. I hope with everyone's continued assistance and the help of all the willing volunteers this office will continue to run as efficiently and effectively for the benefit of the central coast groups of Alcoholics Anonymous.

The next Intergroup meeting which will be held in May is the AGM and I give advance notice that due to a change in my circumstances I will not be standing for any office.

Thank you ALL for the support given.

Yours in Service,  
David I.

Moved by: Leo D  
Seconded: Penny E



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### 3.2 SECRETARY:

- All running smoothly. Penny has received further training re: Literature Officer role and will hopefully train Belinda P accordingly. Leo D has handed office keys in.
- Website updated with current meetings list
- Talked with Joanna and explained that we needed more office volunteers
- Encouraged those in attendance at this meeting to advertise the fact that we need more office volunteers
- Rory T & Adam P volunteered to go on office volunteer roster. Mark W to advise Joanna

Moved by: Peter G  
Seconded by: Krissy S

### 3.3 TREASURER:

CSO Half Year Financial Report. November 1st 2017 - January 31st 2018

Opening Balance: \$9,052.43 Closing Balance: \$6,917.30

Total Income: \$2,797.20 Total Expenses: \$4,932.33

Summary Of Expenses

Rent \$2,194.86 Literature GSO \$1,098.02 Insurance \$241.29 Literature AA Reviver \$419.35 Phone & Internet \$403.36 White Pages \$234.97 Electricity \$279.98 Office Expenses \$60.50

Profit / Loss For Period: \$2135.13 Loss

Current Balance: \$6,273.80 Prudent Reserve: \$10,000

- All agreed that the interest earned from the prudent reserve account held with Newcastle Permanent should now be deposited back into this account and not go to working account held with the Commonwealth Bank
- David I to talk with John M & Glen H who are signatories to Newcastle Permanent Account
- All agreed that White Pages ad should be cancelled other than the free listing available. David I to contact White Pages
- Peter G to ring around and establish if we can do a better deal on phone account other than our current one with Optus
- Krissy to ring around and see if we can do a better deal on phone account other than the one with our current provider

Moved by: Rory T  
Seconded by: Margy S

### 3.4 DIVERTER ROSTER OFFICER:

- All going smoothly. Roster fully manned.

Moved by: Krissy S  
Seconded by: Adrian H



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## 3.5 LITERATURE OFFICER REPORT:

- Literature well stocked and more on order from Arncliffe & AA Reviver Book Store
- 2018 Central Coast Rally Literature has been prepared and boxed

Moved by: Leo D  
Seconded by: Peter G

## 3.6 OFFICE VOLUNTEER CO-ORDINATOR REPORT:

- No report received

Moved by:  
Seconded by:

## 3.7 RALLY COMMITTEE REPORT

- Penny E is now new Chairperson of Rally Committee
- Radio stations 2GO, SeaFM & Coast FM and Central Coast Express to be advised of upcoming rally
- Rally programme read out and approved by Office Committee

Moved by: Adrian H  
Seconded by: Mick M

## 3.7 WEBMASTER REPORT

- No report received

Moved by:  
Seconded by:

## GENERAL BUSINESS

- Joanna made enquiry re: whether or not all Office Committee positions would be declared vacant at AGM in May 2018
- Only positions not currently held for 2 years will be so declared

Moved by: Leo D  
Seconded by: Rory T

**Meeting closed at 6.35 pm**

**Next Meeting: AGM - 2 May 2018**